

Privacy and GDPR Policy

2025





Disclaimer

Funded by the European Union. Views and opinions expressed are however those of the author(s) only and do not necessarily reflect those of the European Union or the European Education and Culture Executive Agency (EACEA). Neither the European Union nor the granting authority can be held responsible for them.

Citation

EuroClio Secretariat, *Privacy and GDPR Policy*, European Association of History Educators (EuroClio), 2025.

Cover image

Participants at the 2024 Annual Conference in Sofia, Bulgaria.

Image: EuroClio

How we use personal information

Personal data provided to us will be collected and processed by us for the following purposes:

- Administration of membership(s) and network;
- Administration of donations:
- Research and statistical analysis;
- Communication about our activities and projects;
- Newsletters and e-mail campaigns;
- Invitations to events (co)-organised by EuroClio such as the annual conference or project meetings;
- Registration for EuroClio events;
- Logistics (e.g. travel arrangements) for events hosted by EuroClio.

Personal data collected and processed by us may be shared with the following groups where necessary:

- EuroClio employees;
- Cloud-based services such as Google Drive;
- IT Services Providers;
- Bookkeepers;
- Auditors.

Also under strictly controlled conditions:

- Board Members of EuroClio:
- EuroClio Ambassadors.

Rest assured that we do not sell or share your personal information to other organisations.

Should you not wish to be contacted through any particular communication channel that you have otherwise provided us with (e.g. phone, email, regular mail), you may at any time opt out by contacting us at secretariat@euroclio.eu.

Google Analytics

We use Google Analytics on our websites for anonymous reporting of site usage. If you would like to opt-out of Google Analytics monitoring your behaviour on our sites, please use this link (https://tools.google.com/dlpage/gaoptout/).

Retention

We hold your information only as long as necessary for each purpose we use it for.

Accessing your personal data held by EuroClio

You have the right to ask us, in writing, for a copy of all the personal data held about you. A copy will be sent to you as soon as possible and not later than 40 days after your request.

If you would like to access your personal data held by us, please apply in writing to EuroClio:

EuroClio Secretariat Att: GDPR Policy Officer Bankaplein 2 2585 EV The Hague The Netherlands

Updating and amending your personal information

If you want to update or amend your personal data or preferences please write to:

EuroClio Secretariat Att: GDPR Policy Officer Bankaplein 2 2585 EV The Hague The Netherlands

Please note that you have the right to lodge a complaint with the Supervisory Authority for Data Protection Rights. In the case of The Netherlands, this is the *Autoriteit Persoonsgegevens*.

Addendum to GDPR and Privacy Policy for in person events and trainings

1. How do we use images (both photos and videos) taken during events and trainings organised by EuroClio

Photos and videos taken during events and trainings organised by us will be used by us for the following purposes:

- Reporting on the events to donors and partners;
- Reporting on the events to the general public (by means of a written report published on the EuroClio website);
- Visual support to news articles posted on the EuroClio website;
- Social Media posts, including (but not limited to) Facebook, Instagram, LinkedIn, and YouTube

Photos and videos taken by us may be shared on the communication channels of the following groups when necessary:

- EuroClio employees;
- Project partners who are co-hosting the event or training;
- Project donors who are funding the event or training.

Also under strictly controlled conditions:

- Board Members of EuroClio:
- EuroClio Ambassadors.

In addition, selected photos taken at trainings and events will be shared with fellow participants, at the end of the event, by means of a Google Drive Folder. Should you not wish for your photos to be made available on the shared folder, you may at any time opt out or ask for photos to be removed by contacting us at secretariat@euroclio.eu.

2. How do we use quotes collected during events and trainings organised by EuroClio

The same rules as in the previous section apply.

3. The participants list

At the end of every event organised by us, we create a participants list. This list contains the name, institute, country of residence, and email address of all participants, and is shared with all participants as a password protected PDF file via email. Should you not wish for your details to be made available in the participants' list, you may at any time opt out by contacting us at secretariat@euroclio.eu or by letting us know in person at the event.